

## VOLUNTEER ROLES

<b>Department or team: Volunteer Services</b> <b>Role: Volunteer Ambassador &amp; Recruiter</b>
<b>About the department</b>
<p>Volunteering at Hannahs is exciting and rewarding. There are a wide range of roles and projects to get involved with both at Seale Hayne and off site. The roles and projects are reviewed every year to make them as relevant as possible, meeting the needs of our fast-paced charity.</p> <p>This is where you can help.</p>
<b>What the role involves and regular duties</b>
<ul style="list-style-type: none"><li>• Visiting venues such as day centres, libraries and village halls to promote volunteer opportunities</li><li>• Setting up promotional displays</li><li>• Delivering scripted presentations to groups</li><li>• Holding initial conversations with interested people</li><li>• Discussing specific roles and upcoming projects</li></ul>
<b>Required ability and skills for the role</b>
<ul style="list-style-type: none"><li>• A people's person</li><li>• Happy to take on a level of responsibility for each specific appointment and recruitment activity.</li><li>• Proactive</li><li>• Organisational and planning skills</li><li>• Excellent communication skills</li><li>• Sales and promotional skills</li><li>• Admin skills</li><li>• Understands and supports the aims of Hannahs as a charity</li><li>• Ability to travel independently to various venues around South Devon and Exeter</li><li>• Physically able to carry moderate loads and weights (promotional material – pull-out banners and stands), leaflets, paper work and DVD player.</li></ul>
<b>Desirable and useful characteristics and experience to further enhance the role</b>
<ul style="list-style-type: none"><li>• Charismatic and persuasive</li><li>• Ability to build rapport and a connection with someone quickly</li><li>• Smart, presentable appearance</li><li>• Previous sales and promotional experience</li><li>• Welcomes a challenge</li></ul>