

PERSON SPECIFICATION

Job Title	Day Support Worker		Department	Adult Services
REQUIREMENTS	ESSENTIAL	DESIRABLE	ASSESSMENT METHOD	
Education:	<p>Willingness to undertake a Level 3 Diploma in Health & Social Care</p> <p>Willingness to undertake further training as required</p>	Existing Diploma Level 3 in Health & Social Care, NVQ 3 or an equivalent qualification	<p>Application/Interview/Certificates</p> <p>Application/interview</p>	
Knowledge:	<p>Ability and understanding of maintaining the appropriate levels of confidentiality at all times</p> <p>Knowledge and understanding of Safeguarding Adults and the protection of Vulnerable Adults.</p>		<p>Application/Interview</p> <p>Application/Interview</p>	
Experience required:	Experience of working as part of a team made up of staff with varying roles and responsibilities	Experience of working with and caring for people with a disability.	Application/interview	
Skills and Abilities:	<p>Effective communication and interpersonal skills</p> <p>Good level of spoken and written English</p>		<p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p>	

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	<p>Ability to operate computer software, IT skills to include word, outlook and the internet</p> <p>Adaptable, flexible, with good organisational and time management skills</p> <p>Ability to work to use your own initiative</p> <p>Ability to record & maintain appropriate written records</p> <p>Ability to work shifts which, will include evening and weekend working</p> <p>Willingness to carry out personal care tasks and meet the wider needs of all young adults</p>		<p>Application/Interview</p> <p>Application/interview</p> <p>Application/interview</p> <p>Application/interview</p>
<p>Personal Attributes:</p>	<p>Supportive and empathetic to support service users who have a learning and physical disability</p> <p>Ability to remain calm in demanding situations.</p>	<p>Hold a current, clean, valid driving license, or a current valid International driving license</p>	<p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p> <p>Application/Interview</p>

PERSON SPECIFICATION

	<p>Ability to undertake manual handling duties (full training provided)</p> <p>Ability to participate and encourage service uses in all aspects of daily living and social therapeutic activities</p>		<p>Application/interview</p>
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NB MUST INCLUDE SKILLS, ABILITIES, EXPERIENCE, BEHAVIOURS AND ATTITUDE/MOTIVATION TOWARDS CHILDREN/VULNERABLE ADULTS (DELETE FROM PERSON SPEC)

